

Early Departure Form

1. SHETEK BAPTIST CAMP – EARLY DEPARTURE REQUEST FORM

- Please enter the requested information in [section #2](#) and submit the form to Camp Shetek.
 - Email the form to info@campshetek.com or
 - Present a copy to the Camp Director upon arrival at camp.
- The safety of your child is of utmost importance to us. The camp will only follow the instructions as presented on this sheet. If changes are necessary, the person that submitted this form must communicate with the camp.
- There is no refund for early departures and campers will not be allowed to return to camp.
- **Upon receipt of this form, you will be contacted to confirm the arrangements.**

2. Fillable Request Portion – To be Filled Out by Parent or Guardian

1. Camper's name: _____
2. What is the day and date that you would like to have the camper depart early?
 Tuesday Wednesday Thursday Friday Saturday - Date _____
3. To help facilitate the least interruption to the camp schedule, please select one of the following times that you are requesting for the camper to leave.
 - Tuesday-Friday 9:00AM 1:00PM 6:00PM • Saturday 7:30AM
4. Check the box if the camper is in HS and will be driving on their own to depart?
5. What is the name of the person that will be picking up the camper? _____
6. What is their relationship to the camper? _____
7. Parent or guardian that is submitting this request:
 - Name _____
 - Relationship to camper _____
 - Phone number _____
 - Email _____

3. Sign Out Section. Completed by Camp Staff at Departure

Staff Verification

- The person named in line 5 picked up the camper named in line 1.**
 - A photo ID may be required of the person picking up the camper.
- Signature of person releasing the camper: _____ Date: _____ Time: _____

(Camp Staff: Please post this completed form on the bulletin board in the boardroom)